

MINUTES
JULY 10, 2016
SLO NIGHTWRITERS BOARD MEETING

Meeting Date: Sunday, July 10, 2014

Time: 1:00 pm – 3:30 pm

Place: Library

United Church of Christ

11245 Los Osos Valley Road

San Luis Obispo CA

Dennis Young, President

Contact: Cell: 805-540-1271

MEETING CALLED TO ORDER: 1:14

PRESENT: Joanne Feeney, Susan Tuttle, Dennis Young, Carol Schmidt, Meagan Frieberg

ABSENT: Janice Konstantinidis

Motion made by Susan: Carol Schmidt to be secretary

Motion seconded by Joanne

Vote: unanimous

ACTIONS OR EVENTS OCCURING SINCE THE LAST BOARD MEETING
NEEDING TO BE ADDED TO THE RECORD:

NOTE: On 6-23-2016 an email was sent by Meagan Frieberg. Text has been deleted from the minutes so more work can done to the content. See the agenda for original content.

PREVIOUS MINUTES PRESENTED: Postpone approval of the minutes until clarification when the changes in board positions occurred prior January2016. The secretary will check the website for previous minutes.

PRESIDENTS REPORT (Dennis Young): see photographers report.

SECRETARY'S REPORT (Carol Schmidt): As we make revision to minutes I will change the name in the header ie...

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TREASURER'S REPORT (Susan Tuttle):

Attached is the treasury report for June 2016. I have adjusted it so that it shows the total from last year; the first 2 quarters, and each month of this year individually, as well as the checkbook balance for each month. Please note: In the 1st Quarter income, the .75 is interest income earned from the bank (a one-time deal); the 95.04 Printing is actually from the awards store for awards Dennis bought; in June of this year I added "Community Outreach" which is where I put the \$108.94 for the books for the Writing Warriors in SM, and the checkbook balance includes \$850.00 transferred from PayPal, which should post to the bank by Tues or Wed.

P&L Report	Yr 2015	1st Quar	2nd Quar	3rd Quar	4th Quar	Jan. 2016	Feb. 2016	Mar. 2016	Apr. 2016	May, 2016	June, 2016								
Income																			
Contest	5,190.00																		
Anthology	328.51		43.30						43.30										
New Members	1,350.00	225.00	345.00			45.00	30.00	150.00	90.00	45.00	210.00								
Renewals	2,715.00	970.00	705.00			265.00	380.00	325.00	210.00	60.00	435.00								
Members Subtotal	4,065.00	1190.00	1050.00				410.00				645.00								
Clinic	240.00	0.75	20.00				0.75				20.00								
Income Total	9,823.51	1,190.75	1,113.3			310.00	410.75	475.00	343.30	105.00	665.00								
Expenses																			
Adv/Promotion	2,666.24	246.00	368.08			88.00	88.00	70.00	88	171.11	217.91								
Comm Outreach			108.94																
Bank Fees	14.08	<8.32>	1.68			0.56	<9.44>	0.56	0.56	0.56	0.56								
PayPal Fees	269.42	24.63	27.18			5.43	6.72	12.48	9.60	3.51	14.07								
Volunteer Apprec.	100.00						95.04												
Dues/Subscrip.	338.65																		
Equipment	338.65																		
Licenses, etc.	82.00																		
Board Expenses	88.47	35.73	52.00			22.88		12.85	12.85		56.00								
Insurance		500.00				500.00													
Postage	49.00	49.99	22.14								22.14								
Printing	290.93	95.04																	
Programs	1,856.73	301.52	189.71			19.41	235.98	46.13	36.29	61.97	91.45								
Rent	1,265.00	315.00	560.00			105.00	105.00	105.00	350.00	105.00	105.00								
Expenses Total	11,811.25	1509.60	1,329.73			741	521.30	247.02	484.45	342.15	503.13								
New Income Totals:	<1,982.74>	<313.85>	<216.43>			<431.28>	<110.55>	227.98	<141.15>	<237.15>	161.87								
Register Balance:								3,648.17	4,298.63	3,867.08	4,119.38								

Motion made by Megan to accept the Treasures report
 Motion seconded by Joanne
 Vote: unanimous

**SOCIAL MEDIA COORDINATOR/PUBLICITY (REPORT):
 (Joanne Feeney):**

Facebook:
 Facebook followers: 368 (last count was 362)

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Facebook Page posts over last month: 18

Twitter:

Twitter followers: 282 (last count was 251)

Tweets over last month: 8

LinkedIn

LinkedIn: 393 connections (last count was 395)

Publicity item:

Submitted general meeting info to SLO Tribune and New Times (unable to submit to Cal Coast News).

A request was made for Facebook participation on “Writing Wednesdays”. A suggestion was made that an announcement be made at the general meeting and in the newsletter. Information will also be sent to the newsletter editor.

Motion made by Susan to accept the report

Motion seconded by Joanne

Vote: unanimous

MEMBERSHIP REPORT (vacant):

NEWSLETTER REPORT (Susan Tuttle & Elizabeth Roderick):

Went out. Submissions are coming in later than they should. Deadline is the 15th of the month for the following month. More submissions are needed.

PHOTOGRAPHY REPORT (Dennis Young) Pictures were taken and photos were sent to appropriate board members. Photos are sent to the newsletter editor, social media, website, publicity. Board member pictures are also sent to RSVP/CCCV.

PROGRAMS REPORT (Janice Konstantinidis):

All programs are now settled for 2016.

Dennis, since you will be introducing our July speaker, please let me know if you need any addition information about him. I emailed you quite a bit a couple of weeks ago, but I am happy to provide more.

We should give some thought to the Christmas flier. Who will make it.. etc? I am

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able to make it if you'd like, but I need input as to how it will look.

WEBSITE REPORT (Janice Konstantinidis):

No news for the website. Everything is in order.

CRITIQUE GROUP/WORKSHOP/ CLINIC COORDINATOR REPORT
(vacant):

TOLOSA REPORT (Meagan Friberg):

Story stats:

3 stories were published in June in Tolosa Press.

1 story was sent to Tolosa on June 21 for the July/Aug 2016 editions.

3 stories will be sent to Tolosa July 11.

3 stories will be re-sent to the editorial committee after revisions by authors.

- One of our editorial committee members has resigned due to time constraints.
- I double-checked with Theresa at Tolosa about submissions after continuing to receive some memoir and creative nonfiction pieces. Her response: *We tend to go with fiction, because it limits liability for facts that are wrong.*
- For stories that do not fit the fiction criteria (I clarify with author to be sure) I also send to the editorial committee in the event we have various genres for an upcoming NW anthology.

*****More story submissions are needed!***

OLD BUSINESS:

For next month discuss how minutes are posted on the web.

CCWC:

Order 350 bottles \$175. CCCW Give NW full size vender table at conference.

Table at the Book & Author Fair \$100 for Thursday night at Farmers Market.

Need to limit number of book titles on table.

A check was written to CCWC.

Discussion of other expenses, etc. will be tabled until next board meeting.

Dennis will check with Janice Konstantinidis regarding speaker's expenses for panel at the Nightwriter meeting in September.

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Megan will scan and send contract to board members for their review.

NEW BUSINESS:

None

MEETING ADJOURNED: 3:35PM

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