

**MINUTES May 2018**  
**DRAFT**  
**SLO NIGHTWRITERS BOARD MEETING**

Meeting Date: May 1, 2018  
Time: 6:30 pm – 8:30 pm  
Place: Conference room  
United Church of Christ  
11245 Los Osos Valley Road  
San Luis Obispo CA

Janice Konstantinidis, President

Contact: jkon50@gmail.com

**MEMBERS PRESENT:**

Janice Konstantinidis – President, Webmaster, Program Director  
Susan Tuttle – Education Coordinator, Newsletter Editor  
Steve Derks – Treasurer  
Jeannie Hundertmark – Simply Clear Marketing & Media Coordinator  
Tammie Burnsed – Vice President  
Leonard Carpenter – Secretary  
Jim Aaron – Membership Coordinator  
Dennis Eamon Young – Photographer

**MEMBERS ABSENT:**

Meagan Friberg – Social Media Coordinator  
Pat Gimer – Critique Groups Coordinator

**GUESTS:**

NA

**ACTIONS OR EVENTS OCCURRING SINCE THE LAST BOARD MEETING  
NEEDING TO BE ADDED TO THE RECORD:**

The reporting system for sexual abuse complaints within Night Writers was fine-tuned.

**PREVIOUS MINUTES PRESENTED:**

The previous minutes were approved.

**PRESIDENT’S REPORT (Janice Konstantinidis):**

Our Harassment and Discrimination Policy is now completed, approved by board members and on the website. Once again, many thanks to Pat Gimer for her work writing this policy.

Members of our Harassment, discrimination complaint committee: Patricia, Tammie and Janice.

Baxter Trautman has stepped down from the position of refreshment provider for our general meetings. Many thanks to Baxter for her generous time.

We need to review the way we provide refreshments.

**MINUTES May 2018**  
**DRAFT**  
**SLO NIGHTWRITERS BOARD MEETING**

The board discussed the matter of the lack of refreshment Coordinator. It was agreed that Janice would reach out to the membership for volunteers. The board agreed that there could be a situation where there may be minimal or refreshments if there was no one to help.

**VICE PRESIDENT'S REPORT:** (Tammie Burnsed):

This month I've been in contact with Meagan, our Social Media Coordinator, to learn ways I might possibly help enliven our social media presence—which I believe is vital to growing the NW membership. As there is currently no activity on our Twitter account, and Meagan has no interest in Twitter, I would like to become administrator for that account if there are no objections. This can be discussed/decided at the next meeting.

I've talked to a few contacts about donating items for the silent auction in September, but am aware of the need to first announce the event to membership. Hoping that can happen this month.

**SECRETARY'S REPORT:** (Leonard Carpenter):

All current board reports were received.

**TREASURER'S REPORT** (Steve Derks):

1) FINANCIAL STATUS FOR APRIL 2018:

End of Month Bank Balance	\$569.27
APRIL Income	\$297.00
APRIL Expenses	\$195.72

2) DETAILED INCOME FOR APRIL 2018:

Member dues	\$280.00
Non-member fees	\$5.00
Book sales	\$12.00

3) DETAILED EXPENSES FOR APRIL 2018:

Bank Fees	Rabobank	\$0.72
Rent	UCC	\$105.00
Website	Wild Apricot	\$90.00

**NEWSLETTER EDITOR'S REPORT** (Susan Tuttle):

The newsletter was published. Most member content was received late in the month. Janice will forward a notice requesting submissions be made by the 20th of each month.

**MINUTES May 2018**  
**DRAFT**  
**SLO NIGHTWRITERS BOARD MEETING**

**PHOTOGRAPHY REPORT** (Dennis Young):  
Meeting photos were submitted to the newsletter.

**PROGRAMS REPORT** (Janice Konstantinidis):  
All programs are filled with the exception of July. I usually leave one open in case we hear of, or have a request for, a presenter. I will fill this July opening in the near future.

**SOCIAL MEDIA COORDINATOR/PUBLICITY/PROMO REPORT** (Meagan Friberg):  
No report is available due to travel & medical issues.

**WEBMASTER'S REPORT** (Janice Konstantinidis):  
Our Harassment and Discrimination Policy is now on the website.  
There is nothing else to report.

**SIMPLY CLEAR MARKETING & MEDIA REPORT** (Jeanie Hundertmark):

Story stats for April 2018:

- Two SLONW member stories were published in Simply Clear in March.
- Four SLONW members' stories were submitted to Simply Clear in mid April for publication consideration.

Message from Simply Clear editor:

Simply Clear is making changes to their publications and has decided to drop CC Life, which is the section where NW stories are published. Theresa, the editor, remains supportive of NW and will continue to publish our stories as space provides. We do not know how this will play out, and I am holding off on notifying all of our membership until I have a better idea how the publication of stories will be impacted. However, I have notified members whose stories have been submitted to SC. Theresa has recommended that I continue to collect and submit stories.

**CRITIQUE GROUPS/WORKSHOP COORDINATOR REPORT** (Patricia Gimer):  
Due to illness followed by international travel, nothing new to report.

**MEMBERSHIP REPORT** (Jim Aarons) :

Current membership status:

**CONTEST DIRECTOR'S REPORT:**

Janice Konstantinidis submitted the contest terms to the Board. She has offered to be Contest Director. The board was in agreement with this.

**OLD BUSINESS:**

Wording for a Sexual Harassment policy was reviewed.

**MINUTES May 2018**  
**DRAFT**  
**SLO NIGHTWRITERS BOARD MEETING**

NEW BUSINESS:

Final wording for the Harassment and Discrimination policy was approved.

Replacements for the refreshment committee will be requested at the general meeting.  
For this April meeting, board volunteers will provide refreshments.

The SLONW contest fundraiser provisions and rules were approved. It was determined that the contest is a fundraiser and that fifty percent of the proceeds will be spent on award certificates and gift cards, and the other half retained in general funds.

The discontinuation of Central Coast Life in Simply Clear publications was discussed.  
It was noted that local Kind Magazine accepts suitable non-fiction submissions.

MEETING ADJOURNED: 7:55 pm