

Minutes for May 2, 2023
SLO NightWriters Board Meeting

1

Meeting Date: May 2, 2023, Time: 6:30 p.m.

Zoom

San Luis Obispo County, CA

Janice Konstantinidis, President

Contact: jkon50@gmail.com

MEMBERS PRESENT:

Janice Konstantinidis – President, acting Program Director

Mary Silberstein – Vice President

Cheri Grimm – Treasurer

Jim Livingston – Secretary

Harvey Ardman – Golden Quill Contest Director

David Brandin – Workshop/Conference Coordinator

Denise Yaffe – Newsletter Editor

Leanne Phillips – Membership Director

Leonard Carpenter – Historian

– Critique Group Coordinator

– Marketing/Social Media Director

MEMBERS ABSENT:

GUESTS:

President Janice Konstantinidis called the meeting to order at 6:35 p.m.

A. ACTIONS OR EVENTS OCCURRING SINCE THE LAST BOARD MEETING NEEDING TO BE ADDED TO THE RECORD

1. The club purchased liability insurance with State Farm. Cost \$1,654.00/year for general liability. Does not cover board officers. Janice reported her discussion with the insurance agents on acquiring coverage for the officers and warning that we had concerns of paying for such insurance without coverage for officers. David urged coverage of Director and Officers, DNO. Janice will have further discussion with State Farm. The board was okay if she felt the policy was insufficient she could pull out of the deal. Harvey encouraged checking other companies for competitive bids. Cheri suggested Morris and Guarantano for a quote. Discussion followed.

Next Board Meeting June 6, 2023 at 6:30 p.m.

Minutes for May 2, 2023
SLO NightWriters Board Meeting

2

B. PREVIOUS MINUTES PRESENTED Cheri moved to accept the minutes, and Harvey seconded. Motion passed.

C. PRESIDENT'S REPORT (Janice Konstantinidis) Janice reported on her meeting with Teresa and David. Teresa thought after reviewing the bylaws that they were simple but usable. Her concern was the lack of insurance for the club. Discussion followed.

D. VICE PRESIDENT'S REPORT (Mary Silberstein) Mary asked about the club's banner. Janice said the club has a banner, except its location is unknown. A search will be undertaken to locate the missing banner.

E. GOLDEN QUILL CONTEST DIRECTOR'S REPORT (Harvey Ardman) Harvey told the board that the contest had started and had received its first entry. He is going on the radio with Dave Congalton on 920 am, KVEC, the next day at 4:30 pm to discuss the contest. He has three judges lined up to judge the submissions. He wants to see an increase in the number of entries. The board discussed ways to spread the word around the community about the contest. Discussion followed.

Cheri inquired about the finances of the contest. She pointed out that if all entry fees went to awards, there were no funds to cover costs, judges' fees, and misc. fees. Harvey amended that awards would be entry fees minus contest costs divided among the winners. Discussion followed.

F. PROGRAM DIRECTOR'S REPORT (Janice Konstantinidis) Janice informed us that we have speakers for the general meeting through June. The speaker canceled due to a family death, so she's looking for a replacement speaker for June. Discussion followed.

G. TREASURER'S REPORT (Cheri Grimm) Cheri reported on the club's finances. The expenses were up, and expected that the DNO insurance would ding the budget even more. Jim moved to approve the Treasurer's report. David seconded. Motion passed. Denise expressed concern over expenses and inquired about funding. Fundraising was discussed, and policy changes would widen the club's exposure to the larger community. Discussion followed.

April Treasurer's Summary

Checking account balance:	\$ 3,544.15
April income:	\$ 170.00
April expenses:	\$ 1,973.50

Next Board Meeting June 6, 2023 at 6:30 p.m.

Minutes for May 2, 2023
SLO NightWriters Board Meeting

3

H. MEMBERSHIP DIRECTOR'S REPORT (Leanne Phillips) Leanne reported the club had 131 members; 0 new members, 6 renewals, and 11 renewals passed due. Discussion followed.

I. SOCIAL MEDIA COORDINATOR REPORT (Janice Konstantinidis) Janice told the board she and Leanne had posted on the website and on Facebook. Denise asked about who could see the Facebook page. SLO NW Facebook page is open to anyone, but the private group is only open to members. Discussion followed.

J. WEBMASTER REPORT (Janice Konstantinidis) Janice reported that the site has been updated and adjusted the publication opportunities section.

K. NEWSLETTER EDITOR'S REPORT (Denise Yaffe) Janice moved that David, Harvey, and Leonard form a peer review committee to review submissions to the newsletter. Jim seconded. David amended it to the section in the newsletter devoted to peer review submissions. Jim seconded the amendment. Amendment passed.

Publishing rights were discussed. Denise requested a guideline on copyright. Janice moved to table the motion subject to research to copyright publication in relation to articles in the newsletter. David seconded the motion. Motion passed, and the main motion was tabled until sufficient research had been done. Leanne will research the language for the copyright policy for submission published in the newsletter.

Denise proposed producing an anthology from the short stories submitted in the Golden Quill Contest. Discussion followed.

The latest edition came out last Friday but hasn't been converted into PDF format. Some members haven't received the newsletter. Discussion followed.

L. WORKSHOP DIRECTOR'S REPORT (David Brandin) David talked about speaker fees, sponsorship advertisements. He suggested dropping the workshops until sufficient funding and additional information are collected. David will bring a written proposal for the workshop program for the June meeting. Discussion followed.

M. OLD BUSINESS

1. Critique Groups : Janice is the acting critique group coordinator, but the board continues searching for a permanent coordinator. Discussion followed.

Next Board Meeting June 6, 2023 at 6:30 p.m.

Minutes for May 2, 2023
SLO NightWriters Board Meeting

4

2. Archiving Board records: Jim encouraged keeping records for future boards. Janice will construct a records vault containing the board minutes, important records, and activities. Job descriptions of the various activities and directors would also be produced and kept available for future directors. Discussion followed.
3. Table at the Earth Day Event: Tabled.
4.
 1. Budget Proposals: Janice Tabled
 - a. Program Director budget: (unknown)
 - b. Speaker Honorariums: \$300
 - c. Meeting Expenses: refreshments, stationary supplies (unknown)
 - d. Workshop Marketing (unknown)
 - e. Suitable policies/procedures for budgeting decisions done collectively by the board. (Undetermined)
5. Letter to members on the club's booths at festivals and on their participation to sell their books and publications. Tabled

L. NEW BUSINESS

1. Nominating committee for the board. Tabled
- 2.

Harvey moved to adjourn. Mary seconded. Motion passed. Janice adjourned the meeting at 8:30 p.m.

Next Board Meeting June 6, 2023 at 6:30 p.m.