

Minutes for December 6, 2022
SLO NightWriters Board Meeting

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Meeting Date: December 6, 2022, Time: 6:30 p.m.

Zoom

San Luis Obispo County, CA

Janice Konstantinidis, President

Contact: jkon50@gmail.com

MEMBERS PRESENT:

Janice Konstantinidis – President

Mary Silberstein – Vice President

Cheri Grimm – Treasurer

Jim Livingston – Secretary
– Program Director

Judythe Guarnera – Member at Large

Harvey Ardman – Golden Quill Contest Director

David Branden – Workshop/Conference Coordinator

Leonard Carpenter – Historian

MEMBERS ABSENT:

Steve Mintz

GUESTS:

Meeting was called to order by President Janice Konstantinidis at 6:38 p.m.

A. ACTIONS OR EVENTS OCCURRING SINCE THE LAST BOARD MEETING NEEDING TO BE ADDED TO THE RECORD

1. Two new board members were appointed by the board, David Brandon, Workshop and Conference Director, and Harvey Ardman, Golden Quill Director. The appointments were done at a special meeting on November 9, 2022.

B. PREVIOUS MINUTES PRESENTED The minutes for November. David moved to accept the November minutes, seconded by Leonard. Motion passed.

C. PRESIDENT'S REPORT (Janice Konstantinidis) Janice presented drafts of the board office duty statements.

Cheri suggested board members review and update their office duty statements. Discussion followed. The board members agreed to update their duty statements and send them to David for editing. He will send them to Janice. They will be brought to the January meeting for approval.

Cheri moved to combine social media director, publicity and marketing director into a single position as a Marketing Director. Mary seconded. Motion passed. Janice will contact Meagan Friberg for access information to the club's website.

Discussed including reports from David for Conference/Workshops and Harvey on the Golden Quill contest to be included in the board agendas. (December agenda item: will the contest generate money in the future/profit.)

D. VICE PRESIDENT'S REPORT (Mary Silberstein) Mary gave her report. Discussion followed.

E. GOLDEN QUILL CONTEST DIRECTOR'S REPORT (Harvey Ardman) Harvey gave his report. Discussion followed. Janice will have Steve Derks send past information on the contest to Harvey.

F. PROGRAM DIRECTOR'S REPORT (Steve Mintz) Janice gave the Program Director's report. Discussion followed. Janice moved to present program speakers with a folder and pen or something else with the NightWriters logo as a token of appreciation. No one seconded the motion. Motion failed. Mara Pearl will be doing a workshop during the April general meeting. Janice will perform the director's duties until a new director is elected as Steve Dertz is done at the end of December 2022.

G. TREASURER'S REPORT (Cheri Grimm) Cheri presented the Treasurer's report. Cheri discussed constructing a budget for the coming year by contacting all officers requiring funding for their programs. The board discussed getting liability insurance. Cheri will look into what the cost of insurance will be. Mary moved to accept the November Treasurer report. Judy seconded. Motion passed.

H. MEMBERSHIP DIRECTOR'S REPORT (Cheri Grimm) Cheri reported the club had 126 current members. Discussion followed.

I. SOCIAL MEDIA COORDINATOR REPORT No report was given.

J. WEBMASTER REPORT (Janice Konstantinidis) Janice gave the webmaster report. Discussion followed.

K. OLD BUSINESS

1. Quorum Policy for board, (three instead of four for board quorum.) Mary moved to make the quorum three board members to hold an official board meeting. Harvey seconded. Discussion followed. David moved to amend that the Quorum of our board is a majority of the board members. Jim seconded the amendment. Jim moved to table the amendment until the next meeting. David seconded. Amended motion and main motion tabled until January meeting.

2. Social media Director, vacancy. Tabled until January meeting.

3. Greeter at membership meetings update. Tabled until January meeting.

4. Contest winners posted on Facebook update. (This should be the names or pseudonyms only and NOT the submitted works.) Tabled until January meeting.

5. Members posting on the SLO NW Facebook page policy. Tabled until January meeting.

6. The member survey indicates a continuing need for a new critique group. Tabled until January meeting.

7. Membership Director needed. Tabled until January meeting.

8. Web newsletter Editor and Publisher can be two separate positions. Tabled until January meeting.

9. Steve Mintz will write up a Program Director job description. Tabled until January meeting.

L. NEW BUSINESS

1. (Cheri) Proposal to give recognition and thanks to people who have served on the Board and choose to step down, such as Steven Mintz and Meagan Friberg. Tabled until January meeting.

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2. December General Meeting, adding Christmas raffle, decorations, and refreshments. Janice discussed decorations and food for the December meeting. Jim will get Starbucks coffee. Janice and Mary will decorate and bring food.
3. Cheri will interview Denise Yaffe for Newsletter Editor. Janice, Cheri, Judy, and David will form the interview committee.

Judy moved to table all topics not covered until the next meeting. David seconded.

Janice adjourned the meeting at 8:22 p.m.

Next Board Meeting, Jan. 3, 2023, 6:30 P.M.